

Detach Here Detach Here

### How to Pay the Penalty Charge to Bury Metropolitan Borough Council (referred to below as "the Council")

- Internet payments www.bury.gov.uk/parking
- By telephone Credit/debit card payments only. Payment line 0844 870 5545 or Bury Council on 0161 253 5353 (Mon - Fri 9am - 5pm). Have vehicle details and PCN number ready.
- By post using the payment slip below to: NSL Limited, Carne House, Parsons Lane, Bury, BL9 0JT. Allow 2 working days for 1st class post and 5 for 2nd class.
- Cash payments in person at Bury Town Hall 9.00am and 4.30pm Monday to Friday (except Public and Bank Holidays)

#### PLEASE BE AWARE THAT PAYMENT CLOSES THE CASE.

# If you believe that the penalty should not be paid and wish to challenge this PCN

- Email Buryappeals@NSLscrvices.co.uk
- Write to NSL Limited, Came House, Parsons Lane Bury BL9 0JT

Please note that you cannot challenge a penalty charge notice via phone or in person.

#### ALL CHALLENGES MUST BE IN WRITING.

## Please quote the PCN Number, the vehicle registration and your address in all contacts

Details of the Council's policy and approach to challenges can be found at www.bury.gov.uk/parking (internet facilities are available in council libraries)- all cases will be considered on their individual circumstances. If you challenge this PCN within 14 days and the challenge is rejected the Council will usually re-offer the 14 day discount period.

### If the Penalty Charge is not paid or challenged

If the penalty charge is not paid on or before the end of the 28 day period as specified on the front of this notice or successfully challenged the Council may serve a Notice to Owner (NtO) on the owner of the vehicle requiring payment of the penalty charge. The owner can then make representations to the Council and may appeal to an independent adjudicator if those representations are rejected. The NtO will contain instructions for doing this. If you challenge this PCN but the Council issues a NtO anyway, the owner must follow the instructions on the NtO.

Further information about Civil Parking Enforcement (including PCNs and NtOs) is available online at www.patrol-uk.info or at www.bury.gov.uk/parking

By Post - Please complete your details before returning this slip with your payment.
Name: Mr/Mrs/Miss/Ms
Address:
Postcode:
Please debit my MASTERCARD/VISA/DELTA/SOLO/SWITCH card (delete as appropriate)
Amount
Card number
Card expiry date/ Card Issue No.
Name of cardholder
Signature
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